

COUNCIL MEETING MINUTES

InterContinental Hotel Yorkville

Friday, December 8, 2017

9:00 a.m. – 4:30 p.m.

COUNCIL MEMBERS PRESENT:

Erin Betts, Public Member
Heather Blondin, Professional Member, President
Michael C. Connor, Public Member
Roma Czech, Professional Member
Jillian Eles, Professional Member
Kathleen Feres Patry, Professional Member
Fernand Hamelin, Public Member
Marlene Heics, Professional Member
Evie Jesin, Professional Member
Beatrix Kau-Lui, Public Member
Pauline Leroux, Professional Member
Helen Lightstone, Public Member
Caroline Lotz, Professional Member
Gail Marion, Professional Member
Catherine Ranson, Academic Member, Vice-President
Terri Strawn, Professional Member
Yvonne Winkle, Public Member
Julius Nathoo, Public Member

ADMINISTRATION:

Lisa Taylor, Registrar
Jane Keir, Deputy Registrar / Director, Prof. Practice
Suzanne Fox, Director, Corporate Services
Andrea Lowes, Director, Professional Conduct
Elana Kimel, Executive Assistant
Vivian Ford, Coordinator, Office Services

GUESTS:

Julie Maciura, CDHO Legal Counsel

REGRETS:

Vinay Jain, Public Member
Saeed Walji, Public Member

1.0 CALL TO ORDER

1.1 Roll Call

The Chair, Heather Blondin, called the meeting to order at 9:00 a.m. and asked that the records show 18 members were in attendance.

1.2 Opening Remarks

The Chair formally welcomed guests and announced that she was resigning from Council to enjoy retirement from the profession.

1.3 Council Policy Manual Update

The Chair reported that there were no changes to the Governance Policy Manual since last meeting of Council.

2.0 APPROVAL OF AGENDA

2.1 Review and Approval of Agenda

MOTION: THAT Council moves to approve the December 8, 2017 Council meeting agenda as amended. Agenda items 7.1 and 7.2 were moved before 6.1.2 so that legal counsel would be in attendance for these items.

Moved: Mike Connor

Seconded: Terri Strawn

VOTE: **CARRIED**

3.0 CONSENT AGENDA ITEMS (3.1 – 3.4.2)

Pauline Leroux asked that item 3.2.6 Quality Assurance Committee Report be removed from the consent agenda. Mike Connor asked that the Executive Committee Report be removed.

MOTION 1: THAT Council moves to approve the consent agenda as amended.

Moved: Kathleen Feres Patry

Seconded: Catherine Ranson

VOTE: **CARRIED**

MOTION 2: THAT Council moves to approve items 3.2.6 Quality Assurance Committee Report and 3.3.1 Executive Committee Report.

Moved: Pauline Leroux

Seconded: Marlene Heics

VOTE: **CARRIED**

4.0 GOVERNANCE

4.1 Council Laptops – Policy on Use and Security

MOTION: THAT Council approves the ‘Policy on Leased Laptops for Use by Council’ to come into effect immediately and furthermore that all hard and soft costs be borne by Council.

Moved: Catherine Ranson

Seconded: Fernand Hamelin

VOTE: **CARRIED**

4.2 Governance Budget 2018

MOTION: THAT Council moves to approve the 2018 governance budget proposal.

Moved: Caroline Lotz

Seconded: Jillian Eles

VOTE: **CARRIED**

4.3 Operational Budget 2018

MOTION: THAT Council moves to approve the 2018 operational budget proposal.

Moved: Katherine Feres Patry

Seconded: Marlene Heics

VOTE: **CARRIED**

5.0 POLICY DEVELOPMENT, REVIEW, APPROVAL, AND COUNCIL IMPLEMENTATION

5.1 GP 4.8.1: Approval of Ownership Linkage Plans & Proposed Amendments to the Policy

MOTION 1: THAT Council amends its Governance Process policy 4.0 to read:
“The government of Ontario has given the profession of dental hygiene the right to self-regulation to protect the public interest. Thus the CDHO considers that while it has legal accountability to the government, it has moral accountability to the people who access dental hygienists in Ontario – its moral owners.”

The purpose of the Council, on behalf of those to whom it is morally and legally accountable, is to see to it that the College of Dental Hygienists of Ontario achieves appropriate results for the appropriate people at an appropriate cost as defined in the Council's Ends, while avoiding unacceptable actions and situations as defined in Council's Executive Limitation policies."

Moved: Evie Jesin
Seconded: Beatrix Kau-Lui

VOTE: **CARRIED**

MOTION 2: **THAT** Council amends its Governance Process policy 4.8, so that lower level policy 4.8.1 reads:

"A current Ownership Linkage plan that enables constructive Council dialogue with owners related to Ends issues, and emphasizes linkages with the moral owners"

Moved: Terri Strawn
Seconded: Roma Czech

VOTE: **CARRIED**

MOTION 3: **THAT** Council approves in principal the initial three-year Ownership Linkage plan, as proposed by the Ownership Linkage Committee.

Moved: Yvonne Winkle
Seconded: Terri Strawn

VOTE: **CARRIED**

MOTION 4: **THAT** Council approves the detailed 'Year 1' Ownership Linkage plan for 2018, as proposed by the Ownership Linkage Committee.

Moved: Beatrix Kau-Lui
Seconded: Pauline Leroux

VOTE: **CARRIED**

5.2 Approval: Ends 1.0 / Overall Public Benefit

MOTION 1: THAT Council approves the Ends 1.0 / Overall Public Benefit policies as circulated to Council.

Moved: Kathleen Feres Patry

Seconded: Roma Czech

VOTE: **CARRIED**

MOTION 2: THAT the previous Ends 1.0 / Overall Public Benefit policies be rescinded and that the new Ends policies come into effect immediately.

Moved: Yvonne Winkle

Seconded: Fernand Hamelin

VOTE: **CARRIED**

MOTION 3: THAT Executive Limitations Policy be amended to add 2.1.1 “*let the public be unaware of how to access regulatory processes*”.

Moved: Caroline Lotz

Seconded: Helen Lightstone

VOTE: **CARRIED**

5.3 Review: GP 4.7 Executive Committee

MOTION 1: THAT Council amends its Governance Process policy 4.7 / Executive Committee to include an additional lower-level policy 4.7.8.2 that reads:

“The minutes from confidential in-camera meetings, along with any working documents used by the Executive Committee, not maintained by the College administration, are stored by the President. The President will maintain a back-up copy of in-camera meeting minutes. Availability for use by future Executive Committees shall be accomplished through the transfer of data to the incoming President.”

Moved: Terri Strawn

Seconded: Marlene Heics

VOTE: **CARRIED**

MOTION 2: **THAT** Council amends Governance Process Policy 4.4 / Role of the President by adding an additional lower-level policy 4.4.2.5 that reads:
“The President ensures the minutes of Executive Committee in-camera meetings, that are not maintained by the College administration are saved, along with a back-up copy on an independent device, and ensures the physical transfer of that data device to the incoming President.”

AND

THAT the current lower-level policy 4.4.2.4 will now be re-ordered to 4.4.2.5

Moved: Mike Connor

Seconded: Jillian Eles

VOTE: **CARRIED**

5.4 Review: GP 4.10 Council & Committee Expenses

MOTION: **THAT** Council amends its GP 4.10 / Council & Committee Expenses policy and accepts the changes proposed by the Executive Committee, effective January 1, 2018.

Moved: Fernand Hamelin

Seconded: Beatrix Kau-Lui

VOTE: **CARRIED**

6.0 MONITORING REPORTS

6.1 Monitoring Council Performance

6.1.1 GP 4.10 Council & Committee Expenses

MOTION: **THAT** Council has assessed the self-monitoring report for GP 4.10 / Council & Committee Expenses, and determined that there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Pauline Leroux

Seconded: Terri Strawn

VOTE: **CARRIED**

MOTION TO MOVE IN CAMERA

MOTION: THAT Council moves in Camera as per RHPA, *Schedule 2, Section 7(2)(d)* at 1:51 p.m., for agenda items 6.1.2–7.2.

Moved: Terri Strawn

Seconded: Evie Jesin

VOTE: **CARRIED**

6.1.3 Motion to Defer: Review of Policy CRD 3.5 Registrar / CEO Compensation

MOTION: THAT Council defers the review of CRD 3.5 Registrar/ CEO Compensation policy until March 2018.

Moved: Mike Connor

Seconded: Terri Strawn

VOTE: **CARRIED**

6.1.4 Motion to Amend – RE: 2016 Registrar’s Performance Appraisal

MOTION: WHEREAS Council passed a motion on September 15, 2017 to approve the Registrar’s Performance Appraisal Report for the 2016 performance year; and

WHEREAS in that motion, Council approved a cost of living increase to be effective October 2017 to October 2018. The increase however will commence in January 2018;

THEREFORE BE IT RESOLVED THAT the effective date be changed to January 1, 2018 to December 31, 2018.

Moved: Evie Jesin

Seconded: Pauline Leroux

VOTE: **CARRIED**

MOTION TO MOVE OUT OF CAMERA

MOTION: THAT Council moves out of Camera as per RHPA, *Schedule 2, Section 7(2)(d)* at 3:55 p.m.

Moved: Kathleen Feres Patry

Seconded: Beatrix Kau-Lui

VOTE: **CARRIED**

10.0 ADJOURNMENT

MOTION: THAT the Council meeting be adjourned at 4:13 p.m.

Moved: Kathleen Feres Patry

Seconded: Terri Strawn

VOTE: **CARRIED**

Approved by:



Signature of Chair, Catherine Ranson

March 9, 2018

Date