

Information Disclosed on the Certificate of Professional Conduct

This guideline will provide an overview of the information that may be disclosed on the Certificate of Professional Conduct. For information on the process of submitting your request, please review the [Certificate of Professional Conduct](#) page on the CDHO website.

Personal Information

CDHO will include on the form your six-digit registration ID number along with all names that are on file. This may include your name as it appears on the public register, your legal first, middle, and last name(s), and any previous names or other names of which we are aware.

Registration History

Your full registration history will be disclosed, including your initial registration date and any changes to your registration status, such as times that you may have held an inactive certificate of registration, any suspensions for non-payment or other reasons, reinstatements, revocations, or resignations.

Conduct History

Your conduct history is the main impetus for requesting the form. The information disclosed includes:

- Any suspensions imposed by the Investigations, Complaints and Reports Committee (ICRC);
- Any suspensions and/or revocations imposed by the Discipline Committee of the College;
- Any resignations made while under investigation;
- Outstanding obligations you have with the College, which may include any unpaid fees, information or documentation that you are required to submit, or current Undertakings that you have signed;
- ICRC outcomes that are reported on the public register;
- Any current or pending criminal or relevant civil proceedings against you, of which we are aware;¹
- Any criminal or civil findings made against you, of which we are aware;²

¹ Per CDHO Bylaw No. 5, all registrants have an obligation to report to CDHO, within 14 days, when a charge has been made against them in respect of a federal, provincial, or other offence (Article 14.3, subparagraph i).

² Per CDHO Bylaw No. 5, all registrants have an obligation to report to CDHO, within 14 days, when a finding has been made against them by a court (Article 14.3, subparagraph g).

- Any findings of professional misconduct, incompetence, or incapacity made against you, either by CDHO or by any other regulator that we are aware of;³
- Whether you are currently under investigation or involved in any ongoing proceedings related to your conduct;
- Any terms, conditions and limitations that have been placed on your certificate of registration.

Other Information

If there is any other information that the College deems relevant to your suitability to practise, this will be disclosed on the Certificate of Professional Conduct as well.

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³ Per CDHO Bylaw No. 5, all registrants have an obligation to report to CDHO details about misconduct, incompetence, incapacity or similar proceedings against the Registrant, whether completed or ongoing, by a regulatory body in or outside of Ontario (Article 14.3, subparagraph f).