

COUNCIL MEETING MINUTES

Virtual Zoom Meeting

Livestreamed to the CDHO YouTube Channel

Friday, March 4, 2022

9:00 a.m. – 2:30 p.m.

COUNCIL MEMBERS PRESENT:

Terri Strawn, Professional Member, President
Michelle Atkinson, Professional Member
Loree Beniuk, Public Member
Erin Betts, Public Member
Maheen Cassim, Professional Member
Anne-Marie Conaghan, Academic Member
Jennifer Cooper, Academic Member
Carla Grbac, Professional Member
Farzana Hussain, Professional Member
Meghan Leuprecht, Public Member
Caroline Lotz, Professional Member
Angelica Palantzas, Public Member
Vanessa Pereira, Professional Member, Vice-President
Margaret Wade, Public Member
Jacqueline White, Professional Member
Mary Yeomans, Professional Member

REGRETS:

Pella Giabanis, Public Member
Alessandro Greco, Public Member
Ehizele Martin Iyamabo, Public Member

ADMINISTRATION:

Dr. Glenn Pettifer, Registrar and CEO
Jane Keir, Deputy Registrar and Director of
Professional Practice
Suzanne Fox, Director, Corporate Services
Eric Bruce, Director, Professional Conduct
Veronica Douglas, Executive Administrator
Melanie Warnock, Executive Administrator

GUESTS:

Julie Maciura, SML, CDHO Legal Counsel
Rebecca Durcan, SML (12:45 p.m.- 1:45 p.m.)

1.0 CALL TO ORDER

1.1 Roll Call

The Chair, Terri Strawn, called the meeting to order at 9:01 a.m.

1.2 Opening Remarks

Terri Strawn welcomed Council and guests to the March Council meeting. It was acknowledged that the CDHO office is located on the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat people and is now home to many diverse First Nations, Inuit and Métis people. It was also acknowledged that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

The Chair of the Discipline Committee, Jacqueline White, provided an update to Council on the Discipline Committee's activities. She advised that the application for leave to appeal to the Supreme Court of Canada from the decision of the Ontario Court of Appeal from the registrant in *CDHO v. Alexandru Tanase* was rejected and upheld the Discipline Committee's decision. As such, the registrant's certificate of registration was revoked on February 25, 2022. In addition, written reasons for decision for the *CDHO v. Elizabeth Diego* matter have been posted on the CDHO website.

The Registrar provided an update to Council on the Registrar's Administrative Report. He advised that the CDHO is in its final stages of providing a hybrid work plan for staff and that the financial audit is under way and the College remains in a strong financial position.

The President, Terri Strawn, provided an update to Council on the President's Report. She advised that additional meetings with the Registrar took place on February 11th, February 17th, and March 3rd and that the Executive Committee met on February 25, 2022.

MOTION: **THAT** Council moves to approve the Discipline Committee Report, the Registrar's Report, and the President's Report.

Moved: Carla Grbac

Seconded: Anne-Marie Conaghan

VOTE:

CARRIED

5.0 OWNERSHIP LINKAGE

5.1 Status of Ownership Linkage Activities

The Ownership Linkage Committee has not met since the last Council meeting.

6.0 ENDS ITEMS FOR DECISION

There were no agenda items for this meeting.

7.0 GOVERNANCE PROCESS ITEMS FOR DECISION

7.1 Competency Committee

Vanessa Pereira provided an overview of the committee's work and its goals for the year. The Competency Profile Committee was tasked with the development and implementation of a competency framework for Council and committee members. In 2021, Council approved the competency framework. The framework is meant to screen people in and identify gaps that can be filled through education or recruitment for the Council to best serve the public interest.

7.2 CPMF Committee

Michelle Atkinson provided an update regarding the College Performance Measurement Framework, reporting that it is due at the end of March. The committee met on January 13th and is on track to provide Council with the report prior to submitting the report on March 31st.

7.3 Amalgamation Transition Oversight Committee

Terri Strawn advised Council that the Executive Committee has decided to withdraw the CDHO from the Tri-College Memorandum of Understanding regarding amalgamation between the CDHO, College of Dental Technologists of Ontario (CDTO) and College of Denturists of Ontario (CDO). The Registrar provided notice to the CDTO and the CDO on March 1, 2022.

7.4 Governance Reform and Regulatory Modernization: Ministry of Health Consultation

The Registrar advised that Council was given the opportunity to provide feedback to the Ministry of Health on some proposed changes to how health profession regulatory colleges perform their functions. At their February 25th workshop, Council discussed the different aspects of governance reform and regulatory modernization and its potential impact to the CDHO. The recommendations and comments from Council were submitted to the Ministry on March 1, 2022.

7.5 Bylaw 5 Revision Proposal

MOTION: **WHEREAS** the Health Professions Procedural Code of the *Regulated Health Professions Act* provides Council with the authority to make Bylaws relating to the administrative affairs of the College and also requires that any Bylaws regarding Registrant registration fees be circulated to all Registrants and stakeholders for a consultation period of not less than 60 days; and

WHEREAS Council has received the information it requires to make a decision regarding the proposed amendments to the College's Registration fee amounts and operational matters related to the deadline date for Registration renewal; and

WHEREAS the Council values stakeholder input and gives due consideration to the potential effect Bylaw changes may have on stakeholders;

THEREFORE, BE IT RESOLVED THAT the proposed amendments to Bylaw No. 5 Article 16.2 (1), (2), and (3) be approved in principle and circulated to Registrants of the College and other stakeholders for

comment that will be brought back to Council for final consideration, including amendment, and/or approval.

MOVED: Vanessa Pereira
SECONDED: Michelle Atkinson
VOTE:

CARRIED

7.6 Dissolution of the Registrar Transition Committee

MOTION: **WHEREAS** the 2021 Executive Committee acted in their role as Registrar Transition Committee to support Council in its recruitment, selection, and orientation of a Registrar/CEO;

WHEREAS Council members Caroline Lotz (professional member), Pauline Leroux (professional member), Terri Strawn (professional member), Martin Iyamabo (public member) and Joshua Hollenberg (public member) served as the Registrar Transition Committee;

WHEREAS Alex Greco replaced Joshua Hollenberg when his appointment as a public member ended;

WHEREAS the Committee carried out its responsibilities in accordance with Governance Process policy 4.9, including presenting a select number of candidates for consideration and final selection by Council as a whole;

WHEREAS the Committee has now completed its responsibilities;

THEREFORE, BE IT RESOLVED THAT The Registrar Transition Committee be dissolved with the appreciation of Council to committee members for their work.

MOVED: Carla Grbac
SECONDED: Meghan Leuprecht
VOTE

8.0 COUNCIL-REGISTRAR DELEGATION ITEMS FOR DECISION

8.1 Policy Content Review CRD 4

CRD 4 was reviewed, and no updates were made.

8.2 Policy Content Review CRD 5

CRD 5 was reviewed, and no updates were made.

9.0 EXECUTIVE LIMITATIONS ITEMS FOR DECISION

9.1 Policy Content Review: EL

EL was reviewed, and no updates were made.

9.2 Policy Content Review: EL 3

EL 3 was reviewed, and no updates were made.

9.3 Policy Content Review: EL 7

EL 7 was reviewed, and no updates were made.

9.4 Policy Content Review: EL 8

EL 8 was reviewed, and no updates were made.

10.0 REQUIRED APPROVALS AGENDA

There were no agenda items for this meeting.

11.0 MONITORING BOARD PERFORMANCE

There were no agenda items for this meeting.

12.0 BOARD EDUCATION

12.1 Risk-Based Regulation Presentation by Rebecca Durcan

Rebecca Durcan from Steinecke Maciura LeBlanc presented to Council about Risk-Based Regulation. She discussed risk management through identifying, assessing, treating and monitoring risks and its importance in the College's mandate of protecting the public.

13.0 MONITORING CEO PERFORMANCE

MOTION TO MOVE IN CAMERA

MOTION: THAT Council move in Camera as per RHPA, *Schedule 2, Section 7(2)(d)* at 10:35 a.m., for agenda items 13.1–13.4.

Moved: Michelle Atkinson

Seconded: Jacqueline White

VOTE:

CARRIED

13.1 EL 4(1)

MOTION: THAT Council has assessed the monitoring report for Executive Limitations Policy 4(1) and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Caroline Lotz
Seconded: Jacqueline White
VOTE:

CARRIED

13.2 EL 7

MOTION: THAT Council has assessed the monitoring report for Executive Limitations Policy 7 and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Maheen Cassim
Seconded: Mary Yeomans
VOTE:

CARRIED

13.3 EL 10

MOTION 1: THAT Council has assessed the monitoring report for Executive Limitations Policy 10 and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Meghan Leuprecht
Seconded: Michelle Atkinson
VOTE:

CARRIED

13.4 EL 11

MOTION 1: THAT Council has assessed the monitoring report for Executive Limitations Policy 11 and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Jacqueline White
Seconded: Erin Betts
VOTE:

CARRIED

MOTION TO MOVE OUT OF CAMERA

MOTION: THAT Council move out of Camera as per RHPA, *Schedule 2, Section 7(2)(d)* at 11:20 a.m.

Moved: Jacqueline White
Seconded: Margaret Wade
VOTE:

CARRIED

14.0 SELF-EVALUATION OF GOVERNANCE PROCESS

14.1 Council Meeting Evaluation

The Council Feedback Survey was sent to Council members to be completed electronically. Council reviewed the results in the meeting.

15.0 NEXT MEETING DATE

The next Council meeting is June 10, 2022.

16.0 ADJOURNMENT

MOTION: **THAT** the Council meeting be adjourned at 1:56 p.m.

Moved: Carla Grbac

Seconded: Margaret Wade

VOTE:

CARRIED

Approved by:



Signature of Chair, Terri Strawn

June 10, 2022

Date