

COUNCIL MEETING MINUTES

Virtual Zoom Meeting

Livestreamed to the CDHO YouTube Channel

Friday, September 16, 2022

9:00 a.m. – 12:00 p.m.

COUNCIL MEMBERS PRESENT:

Terri Strawn, Professional Member, President
Michelle Atkinson, Professional Member
Loree Beniuk, Public Member
Erin Betts, Public Member
Anne-Marie Conaghan, Academic Member
Jennifer Cooper, Academic Member
Pella Giabanis, Public Member
Carla Grbac, Professional Member
Ehizele Martin Iyamabo, Public Member
Meghan Leuprecht, Public Member
Caroline Lotz, Professional Member
Angelica Palantzas, Public Member
Vanessa Pereira, Professional Member,
Vice-President
Margaret Wade, Public Member
Jacqueline White, Professional Member
Mary Yeomans, Professional Member

REGRETS:

Maheen Cassim, Professional Member
Farzana Hussain, Professional Member
Alessandro Greco, Public Member
Sasha Sidhu, Public Member

ADMINISTRATION:

Dr. Glenn Pettifer, Registrar and CEO
Veronica Douglas, Executive Administrator

GUESTS:

Julie Maciura, SML, CDHO Legal Counsel
Deanna Williams, Dundee Consulting
Group Ltd.

1.0 CALL TO ORDER

1.1 Roll Call

The Chair, Terri Strawn, called the meeting to order at 9:01 a.m.

1.2 Opening Remarks

Terri Strawn welcomed Council and guests to the September Council meeting. It was acknowledged that the CDHO office is located on the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the

Chippewa, the Haudenosaunee and the Wendat people and is now home to many diverse First Nations, Inuit and Métis people. It was also acknowledged that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

The President advised that Council attended a workshop on September 9, 2022, that focused on governance effectiveness and indigenous inclusion within health care regulatory bodies.

1.3 Council Policy Manual Update

The Chair reported that the following policies had been updated:

- E 1-4 Global Ends
- GP-6.2 Ownership Linkage Committee Terms of Reference
- GP-6.6 Governance Committee Terms of Reference
- GP-11 Council Linkage with Ownership

1.4 Council Code of Conduct

Council was reminded of the Code of Conduct.

2.0 APPROVAL OF AGENDA

2.1 Review and Approval of Agenda

MOTION: THAT Council moves to approve the September 16, 2022 Council meeting agenda as presented.

Moved: Carla Grbac
Seconded: Loree Beniuk

VOTE: **CARRIED**

3.0 DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST

3.1 Declarations of Conflict of Interest

Terri Strawn declared a conflict with Item 7.2 President's Compensation.

4.0 CONSENT AGENDA (4.1-4.1.1)

MOTION: THAT Council moves to approve the consent agenda.

Moved: Vanessa Pereira
Seconded: Mary Yeomans

VOTE: **CARRIED**

5.0 INFORMATION REQUESTED BY THE BOARD

Dr. Glenn Pettifer updated Council on the operations of the College.

6.0 OWNERSHIP LINKAGE

5.1 Status of Ownership Linkage Activities

Carla Grbac updated Council on the Ownership Linkage Committee activities. The Ownership Linkage Committee met on July 11, August 22, and September 13, 2022. The committee has decided to work with Pivotal Research Inc. and will provide an update to Council at the next meeting once that work is underway.

7.0 GOVERNANCE PROCESS ITEMS FOR DECISION

7.1 2023 Council Meeting Dates

MOTION: **THAT** Council approves the proposed 2023 meeting dates as amended.

	DATE	MEETING
1	Thursday, January 19, 2023	New Member Orientation
2	Friday, January 20, 2023	January Council Meeting
3	Thursday, March 30, 2023	Workshop
4	Friday, March 31, 2023	March Council Meeting
5	Thursday, June 1, 2023	Workshop
6	Friday, June 2, 2023	June Council Meeting
7	Friday, September 15, 2023 (virtual)	Workshop
8	Friday, September 22, 2023 (hybrid)	September Council Meeting
9	Thursday, November 30, 2023	Workshop
10	Friday, December 1, 2023	December Council Meeting

Moved: Carla Grbac
Seconded: Jacqueline White
VOTE:

CARRIED

7.2 Amendment to GP-7 Council Stipend and Expenses

Terri Strawn declared a conflict of interest and was not present for the discussion.

Council discussed the proposed changes to the GP-7 Council and Committee Stipend and Expenses policy regarding the President’s compensation. It was decided to bring it back to Council in December once remuneration for the Vice-President has been considered by the Executive Committee.

7.3 Policy Content Review: Amendment to GP-7 Council Stipend and Expenses

MOTION: THAT Council approves amendments to its policy GP-7: (1) a change in the year from 2020 to 2022 in policy item #4; (2) “President” replaces “Chair” in policy items #4.3 and #20, and “Vice-President” replaces “Vice-Chair” in policy item #4.3; (3) the addition of a phrase at the end of policy item #4.3 so that it now reads: “The supplemented rate for the President and Vice-President roles is recognition for the extra responsibilities inherent in these roles including preparing the agenda, chairing the meeting, writing reports to Council and preparing information for the Annual Report. The President and Vice-President are reimbursed at the supplemented rate for Council and Executive Meetings and any other occasion when they act as an official representative of the College; it cannot be claimed when attending a meeting as a member of another committee.”

Moved: Carla Grbac

Seconded: Mary Yeomans

VOTE:

CARRIED

7.4 Amendment to GP-10 Governance Succession Planning

MOTION: THAT Council approves the amendments to its policy, GP-10 Governance Succession Planning with the addition of policy item #4 “Eligible members of the profession considering standing for election as a Professional or Academic Member of Council, are required to attend an orientation session prior to election. This session will outline the College’s regulatory structure and mandate, governance structure, Council Member competency profile and expectations regarding commitment to participation as an active Member of Council.”

Moved: Anne-Marie Conaghan

Seconded: Jennifer Cooper

VOTE:

CARRIED

7.5 Governance Committee Update

Michelle Atkinson advised Council that the Governance Committee met on July 12, 2022. They are working with Deanna Williams, the consultant who is developing the annual third-party evaluation. She will be observing the September and December Council meetings and will be interviewing all Council members and some staff in order for them to provide input on their effectiveness.

7.6 Policy Content Review: GP-3 Council Planning Cycle and Agenda Control

MOTION: **THAT** Council approves (1) the amendment to policy item #2 of its policy GP-3 Council Planning Cycle and Agenda Control so that it now reads: “The Council shall maintain control of its own agenda by developing a multi-year cycle and an annual schedule that includes all elements of the Council’s work. Annually the Council will review its annual schedule and related meeting agendas and modify as required to accommodate any additional projects or priorities. [See multi-year cycle at the end of this policy.]; and (2) the deletion of policy item #2.4.1 “Every three years, beginning in 2018, review of its policy on continuing benefits to retired employees.”

Moved: Michelle Atkinson

Seconded: Carla Grbac

VOTE:

CARRIED

7.7 Policy Content Review: GP-6.4 Conduct Committee Terms of Reference

The Council reviewed policy GP-6.4 Conduct Committee Terms of Reference and no changes were made.

8.0 ENDS ITEMS FOR CONSIDERATION

There were no agenda items for this meeting.

9.0 COUNCIL REGISTRAR DELEGATION ITEMS FOR CONSIDERATION

There were no agenda items for this meeting.

10.0 EXECUTIVE LIMITATIONS ITEMS FOR CONSIDERATION

10.1 Policy Content Review: EL-3

The Council reviewed policy EL-3 and changes were made to eliminate duplication.

MOTION: THAT Council approve the changes to the EL 3 Planning policy to remove '4. Permit budgeting that does not provide for the incremental cost of implementing the multi year strategy." and renumber the subsequent lines to eliminate duplication.

Moved: Anne-Marie Conaghan

Seconded: Jennifer Cooper

VOTE:

CARRIED

10.2 Policy Content Review: EL-2, EL-4, EL-6, and EL-9

The Council reviewed policy EL-2, EL-4, EL-6, and EL-9 and no changes were made.

11.0 REQUIRED APPROVALS AGENDA

There were no agenda items for this meeting.

12.0 MONITORING BOARD PERFORMANCE

12.1 GP-3 Council Planning and Cycle Agenda

MOTION: THAT Council has assessed the monitoring report for Governance Process 3 and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Mary Yeomans

Seconded: Erin Betts

VOTE:

CARRIED

12.2 GP-6.4 Conduct Committee Terms of Reference

MOTION: THAT Council has assessed the monitoring report for Governance Process 6.4 and determined there is sufficient, verifiable evidence of a reasonable interpretation.

Moved: Megan Leuprecht

Seconded: Jacqueline White

VOTE:

CARRIED

13.0 BOARD EDUCATION

There were no agenda items for this meeting.

14.0 MONITORING CEO PERFORMANCE

There were no agenda items for this meeting.

14.0 SELF-EVALUATION OF GOVERNANCE PROCESS

14.1 Council Meeting Evaluation

The Council Feedback Survey was sent to Council members to be completed electronically. Council reviewed the results in the meeting.

15.0 NEXT MEETING DATE

The next Council meeting is December 2, 2022.

16.0 ADJOURNMENT

MOTION: THAT the Council meeting be adjourned at 12:21 p.m.

Moved: Carla Grbac

Seconded: Jennifer Cooper

VOTE:

CARRIED

Approved by:



Signature of Chair, Terri Strawn

December 2, 2022

Date